



Meeting Minutes

Date: 5-18-2023

Location: HNR + 20011

Reason: Board Meeting

Members present: Megan Eric Cheryl Zoom Brandon, Jesse, Alisha, Mariclaire

Order of Business:

- Call to Order by President at 7:03 AM PM Megan Stevenson
- Reading of minutes of previous meeting Read by Eric S Cheryl made motion 2nd by Mariclaire
- Secretary-Treasurer's report of finances

\$6,221.08 / June Software Paid

\$780.38 R. bboons

Taxes still need done

- Unfinished Business

- 10 new, 7 old members

- Madison Facebook About the board/officers on Facebook

- Cheryl's office help

- Steven Shank Pet friendly huttle

- New Banner w/ sponsors

- 1st Show Saturday night Ice cream if freezer space

- LEC Announer for 2nd Show

- New Business

- Cheryl nominated Mariclaire for youth director (\$250 budget)

- Put in to by laws

- Post on Facebook (1st week of June)

- Youth Activity (Movie, coloring)

- Board Meeting open to public

- Work Hrs could be helping cleaning stalls

- Petters are set (New sponsors added to show bill)

- ~~Welfare of the Club~~

- Swag Fundraising for the 1st Show Add to show bill

- Bemer Sessions 50% of all proceeds as a donation

- Cash Donations \$2,010 Product Donations \$3,682

- Adjournment

- Product Basket Raffle

- 2 Prize Pick tom Balding (\$250) + Saddle Rack

- 250 ticket @ \$20 having Drawing @ Pet luck 2nd Show on Facebook live

→ B.K. Alisha 2nd By Cheryl



Meeting Agenda

Date: May 18, 2023

Location and Time: HHR and Zoom

Reason: Board Meeting @ 7:00 PM

E-mail
Brandon
Showbill +
Entry form

1. President / Vice President
 - a. Call to Order
 - b. Roll Call (Attendance Sheet)
 - c. Nomination/New Position for Mariclaire Stearns
 - i. Youth Director
 1. Position description (for by-laws) and Responsibilities
 - a.
 - b.
 - c.
2. Treasurer
 - a. Account Status – Total:
 - i. Corry Credit Union: \$ 55
 1. Undeposited checks: \$
 - ii. PayPal: \$48.50
 - b. Expenses Since Last Meeting
 - i. Ribbons for the season
 - ii. Hotels for show staff (both shows)?
 - iii. Show insurance for the season
 1. Cheryl, did you send the form?
 - iv. Show Software for June
 - c. Anticipated Expenses in May-June
 - i. LEC Show in June
 1. Venue, Judge, Scribe, Announcer, Secretary
 - ii.
 - d. Quickbooks/Taxes
 - i. Charitable Organization paperwork has been submitted and the check has been cashed, but nothing has been processed yet.
 - ii. Still need to file the 990-N Postcard for our 2022 taxes (once the charitable organization paperwork is processed)
3. Secretary
 - a. Old Business
 - i. March 9th Meeting Minutes
 - b. Next Meeting –
 - i. Board/General – July 13th
 1. Motion – make all board meetings open to members since we do not have many that attend the general meetings.
 2. Hold one “general” meeting that is open to the public every January/February as a way to share club plans for the season with non-members.
 - c. Current Memberships
 - i. Returning – 9
 - ii. New – 6
 - d. Facebook Posts
 - i. Madison – About the Board/Officers
 - ii. Sponsors, show updates, etc.

4. New Business

a. 2023 Show Season

i. June 24-25

1. Staff

- a. Judge – Stephen Shank
 - i. Hotel Reimbursement + Day Fee
- b. Secretary – Candice Walter
- c. Secretary Assistant – Cherie Stevenson
 - i. Hotel only, no day fee
- d. Scribe – Jessica Tenbrink
- e. Announcer – Jeff Felsing
- f. Photographer – Amanda Reynolds
 - i. Meal tickets only

2. Showbill – feedback on stall stuff

- a. Reworded the showbill for clarity.
 - i. Pricing & Cleaning
- b. Patterns

3. Show Sponsor Banner

- a. Normally through Staples, but we could get a nicer one this year because we have so many.
- b. 3CGraphix can make one for \$65

ii. July 29-30

1. Staff

- a. Judge – Kelly Hedges
- b. Secretary – Candice Walter
- c. Secretary Assistant – TBD
- d. Scribe – Jessica Tenbrink
- e. Announcer – TBD
- f. Photographer – Timeless Treasures
 - i. Meal tickets only

iii. Prizes and Awards

1. Shootouts (open to the top 5 cumulative scores)

- a. Buckles are here!
- b. Large ribbons for Champion & Reserve
- c. Other qualifiers – blue club brushes?

2. Short Stirrup Prize Bags – Mariclaire

- a. Halters from Chick's are here, along with some other small things from Megan

3. Donated Prizes – use some now?

- a. Putt-Putt Passes (Edinboro, PA)
- b. Tom Balding Hats (3 total), Stickers/Decals
- c. Centerra Donations
- d. At the Barn Tack & More Donations

4. Year-End Awards

- a. Chick's Stall bags – Creative Imprint Embroidery

b. Sponsors

i. Current Sponsors

1. Cash Donations - \$3,010

- a. Boot Barn
- b. Poplowski Insurance Agency
- c. Saxonburg Feeds
- d. ProElite/Cargill Feeds
- e. Mark Thomas Excavating & Trucking
- f. Jamison Equine Services
- g. Inter. Colored Appaloosa Association
- h. Double J Equestrian Center
- i. Butler Agway
- j. Johnson Tires & Hitches, LLC

2. Product Donations - \$3,682
 - a. Creative Imprint Systems
 - b. 100x Equine
 - c. At The Barn Tack and More
 - d. Molly's Buckles
 - e. Centerra Co-Op
 - f. Rest-in-Resin Keepsakes
 - g. Sunview Miniature Golf
 - h. Clint McCandless Farrier Services
 - i. High Five Customs
3. Pending?
 - a. Altmeyers Western Wear?
 - b. Jesse - Chiropractor

c. Fundraising

- i. Swag fundraising – Creative Imprints website
 1. Nothing on orders yet, but it closed on May 15th
 2. Should we do an order form at the June show also, pickup in July?
- ii. Hull Electric/Krystal Minich – Bemer Sessions (Signup sheet at front desk and pay through showbill, we can keep 50% of all proceeds as a donation)
- iii. Product Basket Raffle?
 1. Only _____ available @ \$_____ each
 - a. 100 & \$20 each = \$2,000
 - b. 250 @ \$20 each = \$5,000
 2. Start selling at June show, Drawing at July show
 - a. Valued at over \$1,000
 - i. \$250 gift certificate for Tom Balding
 - ii. Horse Saddle Rack (Brandon... can we have it painted the way the winner would like?) (\$250)
 - iii. 2 bottles of Gut-X (\$227 retail)
 - iv. 2 Putt-Putt Passes (\$12)
 - v. WPRHA Bucks (\$_____)
 - vi. WPRHA T-Shirt
 3. Ticket printing costs start at \$30 for 100, and run about \$0.13 each after that

5. Closing Remarks / Questions