

July 7, 2022

WPRHA Meeting Notes – Board

Attending

Megan Stevenson

Eric Stevenson

Cheryl Miller-Yurcak

Mariclaire Stearns

Farrah Stearns

Brandon Himes (Zoom)

Jesse Dillaman (Zoom)

BOARD/GENERAL MEETING

Announcements and Old Business

- Board Meeting was called to order by Megan at 7:00pm
- Account standings were read by Cheryl
 - Corry Credit Union: \$6184.19
 - PNC: \$92.54
 - PayPal: \$267.15
 - Will transfer it all over to Corry Credit Union after everything clears, before the LEC show.
- Anticipated expenses were discussed and includes the LEC show and year-end awards.
- Historical data on past show seasons was discussed, and the board determined that we are moving in the right direction in comparison to previous seasons.
- Eric read the meeting minutes from the board and general meetings on May 5th, and they were accepted by Mariclaire, seconded by Cheryl.
- The next meeting will be on September 8, 2022, with the time TBD. This meeting will start with the board, then transition into a general meeting. Elections will be discussed at this meeting.
- Membership totals for the year are 35 currently, with 20 new members added at the Penland show. The 2020-2021 season had 51 members.
- Year-end calculations and green reiner points are up to date and can be found on the website.

New Business

- Treasurer Notes
 - TechSoup Signup for 501C3 discounts on software. Motion to purchase a one year membership to QuickBooks online for accounting purposes was discussed by Cheryl, seconded by Megan. The tech soup rate is \$75 per year.
 - Megan made a motion to sell the club's desktop computer through Facebook Marketplace. There was a unanimous decision to allow Megan to do so – any funds received will be given to Cheryl for deposit into the club's account.

- Penland Show Feedback
 - The show was discussed and reflected upon. The new class order ran smoothly and will be kept for the remainder of the season.
 - The shootout rules were adjusted for the LEC show based on feedback from participants at the Penland show. The shootout is now a 2-day qualifier with the top 5 cumulative scores being invited to compete. Invitations are also only available to members of the club.
 - Feedback from the Penland show regarding the green ranch class was in regard to green riders going against open riders on green horses. We analyzed the results and noticed that the green riders were the ones that placed higher than the open riders on green horses. The club determined the feedback, although relevant, is not currently an issue. This is tabled for the next meeting (after the LEC show) to determine if the class will remain for future seasons.
 - Work hours forms need to be adjusted per class, and not per hour. Megan will adjust for the LEC show to include class name, worker name, working for name, time in, and time out.
 - Feedback was received regarding the officer/board participation at the Penland show, where some were not as active as others. This was addressed and will be observed at the LEC show.
 - Due to the nature of how feedback has been provided to board members at the last few shows (i.e. yelling/confronting at the show), the board determined it would be more appropriate to use feedback forms for all non-emergency feedback. An electronic form will be put on the website, along with paper forms at the shows. The board will review the forms at the following board meeting unless it is deemed necessary to discuss the prior. These forms will also give the club a chance to review positive and negative feedback in an effort to better the organization.
- Bylaws Update
 - Megan made a motion to update the bylaws to include information about balances owed to or from the WPRHA after the show season. The board discussed thoroughly and determined it would be appropriate to give participants 30 days to settle their balance with the club. Consequences for owing money will be forfeiture of any year-end awards. Money owed by the club to participants will be paid via PayPal, Check or donation to the club. Through a unanimous vote, this will be added to the bylaws.
- Sponsors/Fundraising
 - New sponsors were discussed, with the club currently at \$1,100 in sponsorship funds for this season. This is an increase from the 2020-2021 season (\$300).
 - T-Shirts/Hats were discussed, and Cheryl, Eric, and Brandon will do more research for either year-end awards or next season.
 - The club will host a Chinese/Chance Auction at the LEC show, with each horse/rider eligible to bring two items/baskets (valued at \$25 or more) in order to receive a \$25 credit in their show bill for each item.
- LEC Show Prep
 - The club will host a potluck dinner on Saturday evening at the end of the show (or dinner time if the show runs late). The club will provide the hamburgers and hot dogs, with members signing up for items to bring through the Facebook page.
 - Vendors are welcome to attend the show and setup a table/booth for free. Megan will post an announcement on Facebook, and the board will share the information with their network.
 - The board will arrive at the show on Friday, July 29th around noon to setup.

- Elections
 - The next round of elections will be in the Fall, for positions starting in January 2023.
 - The current open positions are for board members – 3 total
 - Anyone interested in being on the board for this season should contact Megan or Mariclaire. Your interest will be discussed with a board vote for final approval.

Final Thoughts

Board meeting was adjourned by Eric at 8:00pm, seconded by Cheryl.



Meeting Minutes

Date: 7/7/2022

Location: Horizon Hill Ranch

Reason: Board Meeting

Members present: Megan, Eric, Cheryl, Jessie, Brandon, Mariclaine

Order of Business:

- Call to Order by President at 7:00 AM (PM)
- Reading of minutes of previous meeting motion Mariclaine 2nd Cheryl
- Secretary-Treasurer's report of finances

- Carry 6,184.19

- Unfinished Business

Next Meeting Sept 8 open to anyone who wants to Run
give 30 days to People who havent Paid there show bills
Cheryl / Eric / Brandon looking into Shirts / Hats
Chinese Auctions 25 Gift Card for Buckets (2) per horse

- New Business

Quick Books \$75 for the year

Sell the Desktop

Ranch Shortcut top 5 Scores from both days

Keep eye on Greenrider / Green horse

Change - work hours to sign up for classes + start time and end time

Sponsors - Alt Meyer western wear, Butler Agway, Savanburg Feed Co. Centerra CO-op

- Welfare of the Club

Feed Back forms

Set time for when arena is open for riding

Pat luck Saturday night

- Adjournment

8:00 Eric / 2nd Cheryl



Meeting Agenda

Date: July 7, 2022

Location and Time: HHR and Zoom

Reason: Board Meeting @ 7:00 PM

Megan

1. President / Vice President
 - a. Call to Order
 - b. Roll Call (Attendance Sheet)

2. Treasurer
 - a. Account Status (as of 5/3/22)
 - i. Corry Credit Union: 6184.19
 - ii. PNC: \$92.54
 - iii. PayPal: \$267.15
 - iv. Will transfer it all over to Corry Credit Union
 - b. Expenses
 - i. Penland Show Financials
 1. Gross Income: \$5728
 2. Expenses:
 - a. 70% Payback on Entries - \$1121
 - b. Arena rental - \$3062 total
 - i. Arena - \$1600
 - ii. Stalls - 31 x \$45 = \$1395
 - iii. Food Tab - \$67
 - c. Judge - \$1000 + \$117 (mileage)
 - d. Announcer - \$350
 - e. Show Secretary - \$300 + weekend stall
 3. Outstanding Accounts:
 - a. Stearns, Mariclaire
 - b. Wurst, Nathan
 - ii. Historical Show Financial Discussion
 - c. Anticipated Expenses
 1. Lake Erie College Show
 - a. 70% payback on entries
 - b. Arena Rental - \$2700 total
 - i. Arena(s) - \$1500
 - ii. Facility Manager - \$400
 - iii. Drags - \$800
 - iv. Stalls - \$25 each
 - c. Judge - \$1000
 - d. Announcer - \$350
 - e. Show Secretary - \$300 + weekend stall
 - f. Hotel for Announcer and Judge
 - g. Show Software - \$100
 2. Year-End Awards
 - d. Withdrawals and Deposits
 - i. Penland Petty Cash Withdrawal: \$1500 (PNC - \$300, Corry CU - \$1200)
 - ii. Deposits
 1. Penland Show

Technosoup
Quickbooks - \$75/yr

Profit
around
\$1,000 +



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 - ii. LEC Show - Hotel for Announcer and Judge - \$350
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 1. Penland Show
 - e. Historical Show Financial Discussion

3. Secretary

- a. Old Business
 - i. May 5th Meeting Minutes
 - 1. Board
 - 2. General
- b. Next Meeting –
 - i. Board and General – September 8, 2022 (Time TBD)
- c. Membership Count: 35 Total
 - i. Prior to Penland – 15
 - ii. Penland Additions – 20
 - iii. 2020-2021: 51 members
- d. Year-End Awards and Green Reiner Points

4. New Business

- a. Penland Show Comments/Concerns
 - i. Class Order
 - ii. Shootout – changes to LEC
 - iii. Green Ranch
 - iv. Work Hours
 - v. Officer / Board Participation
 - vi. Next Season
- b. Bylaws Update(s)
 - i. Rider account balances after show season (debits and credits)
- c. Sponsors
 - i. New sponsors:
 - 1. Gold (\$250) - Altmeyer's Western Wear, Butler Agway, Saxonburg Feed Company, and Centerra Co-Op
 - 2. Silver (\$100) - Blue Seal Feeds/Kent Nutrition
 - ii. 2021 -> 2022, significant increase in sponsorship
- d. Fundraising
 - i. Chipotle – Did not have enough orders to qualify
 - ii. Amazon Smile – we are not a designated charitable organization with the IRS so we do not qualify
 - iii. T-Shirts or Hats?
- e. LEC Show Prep
 - i. Showbill
 - ii. Promote – ideas other than Facebook?
 - iii. Chinese Auction – ideas for people to bring items?
 - 1. Items provided by the club – free membership for 2023? Free stall? Etc.
 - 2. Items provided by members – discounted stall or show fees? Free Chinese auction tickets? Etc.
 - iv. Vendors?
 - v. Arrival times for board members / Setup
- f. Elections (Fall 2022)
 - i. Current Open Positions: board members (3)

5. Closing Remarks / Questions