



Meeting Agenda

Date: May 8, 2025

Location and Time: Zoom & Horizon Hill Ranch @ 7:00 PM

Reason: Board Meeting

1. President / Vice President
 - a. Call to Order
 - b. Roll Call (Attendance Sheet)
2. Treasurer
 - a. Account Status:
 - i. Corry Credit Union: \$12, 152.84
 1. Undeposited cash/checks: \$100.00
 2. Outstanding checks: \$0.00
 - ii. PayPal: \$241.97
 - iii. **Total: \$12, 494.81**
 - b. Expenses Since Last Meeting
 - i. Monthly Gmail Accounts & POWR Membership Forms
 - ii. Clicksend
 - iii. Square Terminal
 - iv. Buckles for special events
 - v. Registered Agent Annual Fee
 - c. Anticipated Expenses before next meeting
 - i. Monthly Gmail Accounts & POWR Membership Forms
 - ii. Clicksend
 - iii. Hotels for September show staff - waiting to figure out scribe before I book them
 - iv. Financial Forms - \$103.77
3. Secretary
 - a. March Meeting Minutes
 - b. Next Meeting – July 3rd, 2025 @7pm or August? (Or end of June); June 26?
 - c. Membership Totals
4. Old Business
 - a. Sponsorships
 - i. Update the tracker with all attempts so we aren't double contacting
 - ii. Update on any sponsors donating
 - iii. Received Sponsor Amount: \$6,120 cash; \$3,739.64 prizes
 - iv. Potential Sponsor Amount: \$1,350 cash; \$6,205 prizes
 - v. **Need all sponsors by May 26 to get banners made - Can submit after but may not be on banner**
 - vi. Sponsor Tracker -
https://docs.google.com/spreadsheets/d/1pfAvKRjd_RHFOy1hastKalpyhRXj1bPp/edit?usp=sharing&ouid=112550879361564866292&rtpof=true&sd=true
5. New Business
 - a. Shows:
 - i. July:
 1. Scribe: Kelsea Smail
 2. Gate Person: Mackenzie Carraher
 3. Photographer: Brianna Banachoski with Sorrel B Photography
 4. Food Vendor: The Bus Stop
 5. Shavings: Perry Feed and Coal Supply
 - a. We charge: \$10
 6. Saturday night get together ideas
 - a. Movie night in the arena, kickball, ice cream social, Karaoke, etc...
 7. Board members arrive by 12:00pm
 8. Horse move-in is at 3:00 for everyone else
 9. No new NRHA patterns printed. Just print short stirrup, green 1, ranch, and team reining

- ii. September:
 - 1. Gate Person: Brett Landsman
 - 2. Scribe: Ashley Wells
 - 3. **Drag Person: Scott depending on price he gives me**
 - 4. Photographer: Emily Orr
 - 5. Hotels: Country Inn and Suites
 - 6. Shavings: Clyde's Feed and Animal Center
 - a. We Charge: \$10
 - 7. Still waiting on contracts back from Scott once I get a price
 - 8. Saturday Night – Potluck Dinner
 - b. Incorporation
 - i. Becky looking into personal contacts for consulting/advice on moving forward - Any Update?
 - c. HPA Reporting
 - i. Are we going to report? – Table until May meeting - not reporting
 - d. Banners
 - i. Will be orders by banners at the end of the month
 - e. Any events to advertise at?
 - f. Going to open up stall reservations on Facebook soon
 - g. Reservations for Board:
 - i. BOARDSTALLJULY for stall
 - ii. BOARDSHAVINGSJULY for shavings - not active yet
 - h. EHV-1/any other reportable disease outbreak plane
 - i. Alisha to talk to this
6. Closing Remarks/Questions

WPRHA Board Meeting Minutes - May 8, 2025

Location & Time

Zoom & Horizon Hill Ranch | 7:00 PM - 7:58 PM

Attendees

Megan Stevenson, Brandon Himes, Alisha, Amanda Shank, Nancy, Cheryl, Eric, Rebecca

1. Call to Order / Roll Call

Meeting called to order at 7:01 PM by President Brandon Himes. Quorum met.

2. Treasurer's Report

Corry Credit Union: \$12,152.84

Undeposited Cash/Checks: \$100.00

PayPal: \$241.97

Total Funds: \$12,494.81

Expenses: Gmail, POWR Forms, Clicksend, Square Terminal, Event Buckles, Registered Agent Fee

Anticipated Expenses: Gmail, POWR, Clicksend, September Hotel, Financial Forms (\$103.77)

Motion to accept by Brandon, seconded by Amanda.

3. Secretary's Report

March 6 minutes accepted (Motion: Eric, Second: Amanda)

Next Meeting: Tentatively June 26, 2025.

4. Membership Totals

19 members total (up from 11). Boost attributed to April Fool's promo.

5. Sponsorships

Received: \$6,120 cash, \$3,739.64 prizes

Potential: \$1,350 cash, \$6,205 prizes

Deadline for banner inclusion: May 26. Brandon to follow up.

6. Show Planning

July Show:

- Staff: Kelsea Smail (scribe), Mackenzie Carraher (gate), Brianna Banachoski (photographer), The Bus Stop (food)

- Shavings: Perry Feed - \$10

- Arrival: Board at 12 PM, others at 3 PM

- Activities: Movie (*Man from Snowy River*), popcorn, popsicles

September Show:

- Brett Landsman (gate), Ashley Wells (scribe), Emily Orr (photographer), Scott (pending drag quote)

- Potluck dinner; Hotel: Country Inn

7. Incorporation

Pending update from Becky. Brandon/Megan to investigate alternate filing/legal routes.

8. HPA Reporting

Board decided not to report. Minimal impact expected.

9. Banners

To be ordered post-May 26. Existing banners will be updated.

10. Advertising

No external advertising without permission. Facebook post for stalls will go live.

11. Disease Outbreak Protocol

Alisha explained Yankee EHV-1 case.

All horses must have Coggins & Rabies on file.

Non-compliance = immediate removal. Communication centralized through office.

Brandon to contact insurance regarding quarantine coverage.

12. Team Reining Prizes

1st: Buckle, Godaxe, ribbon

2nd: Tom Balding GC, ribbon

3rd: Boots, ribbon

4th/5th: Cinch products

13. Closing Remarks

Board well prepared for season. June 26 set for next meeting.

14. Adjournment

Meeting adjourned at 7:58 PM.

View the Meeting: https://fathom.video/share/XnsWxjx9YScKzno29CxeRes_JidYsHwF

NOTE: The recording doesn't start until the Secretary's report, so please use the minutes and agenda to see what we covered prior to that.